Requests to Precept Students from Colleges/Universities Other Than FAU

Faculty members may serve as preceptors for students from colleges/universities other than FAU on a voluntary basis, subject to approval of the faculty member’s supervisor.

Faculty who receive requests to precept students from colleges/universities other than FAU must inform the appropriate FAU program Assistant Dean/Director of the request.

Before non-FAU students may begin practicum hours under the preceptorship of an FAU faculty member, non-FAU students must provide the following to the appropriate Assistant Dean/Director:

1. Course syllabus: course syllabus should indicate course objectives and the number of clinical hours required.
2. Letter of Introduction documenting that the student is enrolled in the specified course and is in good standing with the college/university.
3. Contact information of a supervisor at the student’s college/university who will retain ultimate responsibility for the student’s educational experience and who will periodically confer with the FAU faculty member on progress, performance, etc. of the student.
4. Contract or Memorandum of Understanding (MOU) between FAU and the student’s college/university. (required to have access to our students and faculty). FAU will not take responsibility for initiating the required MOUs/contracts. All such contracts and MOUs must be reviewed by the Office of the General Counsel and signed by the Associate Provost. The student will be required to carry health and professional liability insurance and must meet applicable background check and immunization requirements as outlined in the contract/MOU.
5. If the student requires access to a non-FAU clinical site (for example a nurse educator student in a clinical practicum course) the student’s college/university will need to initiate a contract with the clinical agency. (FAU agency contracts cover FAU students, FAU sites and FAU faculty only). The non-FAU student will be responsible for meeting all requirements of such clinical sites.