

**Florida Atlantic University Christine
E. Lynn College of Nursing Academic
Programs Office**

National & International Visitor Affiliation Fee

Florida Atlantic University's Christine E. Lynn College of Nursing values collegial work with scholars from other parts of the US and the world. We believe that this diversity of thinking can advance caring knowledge, the discipline of nursing and our joint goals for improving health and quality of life for all. Based on these values we encourage visitors to the College of Nursing.

The purpose of national and international visits to Florida Atlantic University's Christine E. Lynn College of Nursing are for the Visiting Scholar, Visiting Professor, Postdoctoral Fellow, or Visiting Student to meet and study with College of Nursing faculty regarding topics in caring and nursing.

It is the policy of the College of Nursing to provide the resources necessary to host short- and long-term national and international visitors to the School of Nursing. There are reasonable expenses associated with these visits and the building of a program to sustain national/international visitors. Charges to cover these expenses are identified below:

The Academic Programs Coordinator at the Christine E. Lynn College of Nursing schedules international and some national visits to the College of Nursing. Depending on the nature and length of a visit, appropriate charges to cover expenses are assessed. The national/international visitor must pay these expenses prior to their arrival, or upon arrival, as follows:

I. Expenses for Individual visit(s)

Length of Visit	Amount of Visiting Expenses Anticipated
Short-Term Visit	
One day – one week	\$300/ week
One month	\$1000/month
Long-Term Visit	
One semester	\$2000/semester
6 months	\$3000
One Academic Year (2 semesters)	\$4000/academic year

Expenses Covered

The College of Nursing charges the visitors for the expenses incurred on behalf of the national or international visitor, which include but are not limited to: refreshments for receptions, lunches and or dinners with faculty and other guests, printed materials (CON policies, course syllabi, etc.), any charges for visits to facilities, faculty remuneration for any presentations, charges for room set-up for faculty who provide lectures; postage charges; miscellaneous office supplies; data lines for computer support; telephone usage; and office space. The expenses also provide some FTE support for the Academic Program Coordinator.

Expenses Not Covered

The advanced payment for expenses will not cover the visitor's transportation and lodging expenses, or any general living expenses. In addition, if the visitor plans to take a College of Nursing course for Credit, No Credit or Audit, which will generate an official Florida Atlantic University academic transcript, he/she must register as a non-degree student and pay the appropriate tuition. If the visitor "sits-in" or is a "guest" in a CON course(s), please see the policy listed above under "Site Visit Expenses: CON Courses".

II. Charges to Cover Expenses for Group Visit(s) by a University

Category of Service	Amount of Service	Total Amount of Charges
Faculty lecture(s)	1 lecture = 1.0 hour	\$200
Clinical site visit to hospital or health care agency	1 site visit	\$200/site visit (Does not include transportation to and from facility)
Meals provided on campus	Each meal	\$15/visitor

Note: The College of Nursing reserves the right at any time to change, delete, or add to any of the provisions of this document.